

## DE BACA COUNTY FACILITY RENTAL AGREEMENT

De Baca County Fair Grounds Rental Agreement Any and all activities conducted at the Fairgrounds must be approved by the Fair Board.

Contact Kyra Monzingo (575-914-5579) to be put on the schedule.

**All events shall require \$100.00 deposit**, if at the conclusion of the event and all parties are agreeable that the lease has been met your deposit will be returned to you. Rental agreement must be signed prior to any event. A copy of Event Insurance Policy with De Baca County and De Baca County Fair Board being indemnified in policy for the event must be made available prior to any event. At no time shall any vehicles or trailers be allowed to park inside fenced area behind grandstands without approval from a Fair Board member. NO EXCEPTIONS

Inspection of the fair grounds and buildings will be conducted before an event between a Fair Board member and the lessee at which time all fees will be paid in full by lessee. Any visible damages will be noted at that time. A Fair Board member will be available to address any issues that might arise during the event. Final inspection of the fair grounds and building will occur at a set time between a Fair Board member and the lessee.

- Trash receptacles and trash can liners will be provided for use during the event.
- Grounds will be clean of litter/trash prior to event. It is the responsibility of the lessee to have the grounds free of litter/trash and all areas clean before final inspection of the grounds. Lessee will be charged \$100.00 if the Fair Board has to have it cleaned up.
- Buildings, bathrooms, and kitchen area will be clean prior to the event. It is the responsibility of the lessee to have all areas clean before final inspection of the grounds. Lessee will be charged \$100.00 if the Fair Board has to have it cleaned up.
- Arena/grounds preparation is the responsibility of the lessee: Including but not limited to water hoses, water troughs, etc. Lessee is responsible for any damages incurred during the event of Fair Ground property and structures. The De Baca County Fair Board and De Baca County do not assume responsibility for any thefts, damages, or injuries relating to any events held at the De Baca County Fair Grounds.

FEES:

- Use of all facilities \_\_\_\_\_ days@ \$750.00 fee = \_\_\_\_\_

(Building & Kitchen, Pavilion, Bathrooms, Arena)

- Building, Kitchen, & Bathroom \_\_\_\_\_ days @ \$ 100.00 fee = \_\_\_\_\_
- Pavilion & Bathrooms \_\_\_\_\_ days @ \$100.00 fee = \_\_\_\_\_
- Building, Kitchen, Pavilion, & Bathrooms \_\_\_\_\_ days @ \$150.00 Fee = \_\_\_\_\_
- Use of the Arena & Bathrooms \_\_\_\_\_ days @ \$250.00 fee = \_\_\_\_\_  
(watered and worked prior to event only)
- Use of the Arena & Bathrooms \_\_\_\_\_ days @ \$500.00 fee = \_\_\_\_\_  
(more than one watering/working during event)
- Arena Lights \_\_\_\_\_ hours @ \$ 10.00 fee = \_\_\_\_\_
- Electrical hook-up \_\_\_\_\_ days @ \$ 20.00 fee = \_\_\_\_\_
- Number of Stalls \_\_\_\_\_ X \_\_\_\_\_ days @ \$ 20.00 fee = \_\_\_\_\_

Prior Usage Inspection: Fair Ground Board

Representative \_\_\_\_\_  
\_\_\_\_\_

Lessee \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Final Inspection: Fair Ground Board

Representative \_\_\_\_\_  
\_\_\_\_\_

Lessee \_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_